



# Institute of Physics of the Polish Academy of Sciences

## OPEN POSITION



**Job ID: #JOB28/2021**

### Job Description

**Job Title: Assistant**

**Job Summary:**

the Group of X-Ray Spectroscopy and Microanalysis at Institute of Physics, Polish Academy of Sciences is looking for candidates for assistant professor.

Employee will be involved in studies of materials properties by photoelectron spectroscopy (XPS), x-ray spectroscopy (XANES, EXAFS), ultraviolet and infrared (FTIR, UV-VIS) spectroscopies. Moreover, will be developing theoretical methods for spectra analysis.

**Job Description:**

The duties of assistant will be as follows:

1. Performing tasks related to statutory and organizing activities of Laboratory in IP PAS in particularly:
  - a) performing studies with application of conventional XPS, UV-VIS and FTIR spectrometers installed in IP PAS and applying synchrotron radiation,
  - b) solving scientific problems,
  - c) increasing knowledge in the field of material sciences,
  - d) spreading scientific achievements by publications and participation in the other scientific activities (conferences, seminars e.c.t.),
  - e) education of the scientific staff: participation in education of trainee, master and PhD students,
  - f) participation in the organizational work related to performed research and didactic activity.
2. Keeping custody in working place and equipment in charge and economic use of wearing materials.
3. Performing scientific expertise ordered in Laboratory in the frame of research listed in point 1.
4. Developing scientific cooperation in country and abroad leading to joint projects.
5. Scientific description of performed measurements and studies, and presentation results in form of reports, seminars and posters.
6. Fulfilling tasks indicated by Head of Laboratory if are in the frame of law and work agreement.

**7. Preparation of applications for funding research projects.**

**Main research field:** Physics

**Sub Research Field:** Applied Physics

**Career Stage:** Early stage researcher (with PhD)

**Research Profile** ([details](#)): Recognised Researcher (R2)

**Type of Contract:** Two year contract with possibility of prolongation

**Status: Full-time**

**Salary:** 4300 PLN per month (before taxes).

## Contact

More information can be obtained from Marcin Klepka  
(e-mail: [mklepka@ifpan.edu.pl](mailto:mklepka@ifpan.edu.pl)).

## Application details

**Application deadline:** July 14th, 2021. Later applications will be not considered.

### **Required materials (in Polish or English):**

- Motivation letter
- Curriculum vitae.
- List of publications
- At least Doctor degree
- Certificate of obtaining a doctorate issued by an institution recognized in Poland. In the case of institutions not recognized in Poland, the doctorate will have to be nostrified before employment.
- Consent to process your personal data
- Contact data (e-mail) to at least two potential referees, who agreed to write a recommendation letter.

All materials should be submitted in electronic form to the address: [jobs@ifpan.edu.pl](mailto:jobs@ifpan.edu.pl) with Job ID XXX in the subject.

## DATA PROCESSING UNDER CONSENT FOR THE PURPOSES OF RECRUITMENT

Under Art. 13 sections 1 and 2 of the Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Resolution), EU OJ L 119 of 04.05.2016, page 1, as amended, hereinafter referred to as "GDPR", we hereby inform as follows:

1. The Data Controller of the provided personal data is the Institute of Physics of the Polish Academy of Sciences, Al. Lotników 32/46, 02-668 Warsaw, phone (22) 116-2111, e-mail [director@ifpan.edu.pl](mailto:director@ifpan.edu.pl).
2. Contact details to the Data Protection Officer are as follows: e-mail [iodo@ifpan.edu.pl](mailto:iodo@ifpan.edu.pl)
3. Your personal data shall be processed for the purpose of carrying out the recruitment process for the position of assistant
4. Processing of your personal data in scope of: full name, date of birth, correspondence address, information about education and course of past employment shall take place under Art. 22<sup>1</sup> § 1 of the Act of 26 June 1974 - Labour Code. In the scope in which you sent to us more personal data than indicated above, we process your data under the consent granted by you.
5. Your personal data shall be stored for 1 month from completion of the recruitment process. If you grant consent for processing of personal data for future recruitments, we shall process your data until withdrawal of the consent by you, however, no longer than for the period of 6 months from the day of submittal of the application by you.
6. Provision of the abovementioned data in the scope indicated above is a statutory requirement resulting from Art. 22<sup>1</sup> § 1 of the Act of 26 June 1974 - Labour Code, in the remaining scope it is voluntary. Failure to provide the data referred to in Art. 22<sup>1</sup> § 1 of the Act of 26 June 1974 - Labour Code precludes consideration of your candidacy for the offered position.
7. You have the right to access your personal data, to rectify them, erase them, restrict their processing.
8. You may submit a complaint to the Inspector General for the Protection of Personal Data.
9. You have the right to withdraw the consent to process your personal data in the scope in which they were provided at any time. Withdrawing the consent does not affect the lawfulness of processing carried out on the basis of consent before its withdrawal.

Consent content:

*I grant my consent to the Institute of Physics of the Polish Academy of Sciences to process my personal data contained in the sent recruitment documents for the purpose of carrying out the recruitment process for the position of assistant*

If you want us to consider your candidacy also in the future recruitment processes, please grant the additional consent:

*I grant my consent to the Institute of Physics of the Polish Academy of Sciences to process my personal data contained in the sent recruitment documents in future recruitment processes taking place during 6 months from the day of appearance of this job advertisement.*